

Horn Park School

Alnwick Road, Lee, London, SE12 9BT

Tel: 020 8857 5003 Fax: 020 8851 5317

Email: hpcontact@hornpark.compassps.uk

Website: www.hornpark.greenwich.sch.uk



Executive Head Teacher: Michelle Bernard

Head of School: Zoe Crosland

Dear Parents/Carers,

We are so excited to be welcoming all children back to school on Thursday. We have been working hard to ensure we are as prepared as we possibly can be and are ready to ensure all children receive a great education.

Following on from the letter we sent you last week, we would like to bring to your attention the plans for school opening that were shared with you in July.

Our risk assessments and plans have been developed in line with government guidance. As we are sure you are aware, it is mandatory for all children to attend school unless they are too ill to do so or isolating as a result of coming into contact with someone with Covid19 or returning to the UK from a holiday from a country which has been listed as one that you need to self-isolate upon your return.

In order to keep our schools as safe as possible, there are a hierarchy of measures that will we will continue to follow:

- anyone who is ill must stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- consideration of how to reduce contact and minimise mixing where possible.

The first four steps are straight forward and are musts. The fifth point is where we as a school have had to consider what further adaptations need to be made to make this possible.

Although slightly shortened, lunch time will run as usual, with all children from year 1 and 2 being provided with a hot school lunch. Please be reminded that from year 3 upwards, school dinners are £2.59 a day unless your child is eligible for FSM. Children in reception will be eating in their classrooms for the first half term. Children who wish to, will be provided with a school packed lunch. Full time nursery children will continue to eat in their classes with a packed lunch brought from home.

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The following arrangements are built on those that we have already had in place throughout the pandemic and will enable us to reduce mixing where possible:

- Year group groups will become bubbles, and not mix
- Large events, such as assemblies, choir, fayres etc will not take place
- No school trips that involve public transport
- A staggered start and end time, for all year groups **(please see table below)**
- Clear entry and exit routes for parents
- Only one parent/carer to drop off or collect children
- No one other than staff or children allowed to enter the building unless previously arranged and fully risk assessed

In order to facilitate the above and ensure that teachers receive their mandatory preparation, planning and assessment time, we need to make changes to our school week. These changes will not impact on the amount of learning time on offer to our children. As well as changes to start and end times, lunch times will be shortened as mentioned before and **all children from reception to year 6 will finish school between 1.00pm - 1.30pm on Fridays**. Afternoon nursery will run as per usual on a Friday.

Year group	Start time	End time
Nursery – am	8.30	11.30
Nursery – pm	12.30	3.30
Nursery 30 Hours	3:30	3:30
Reception	8.30	3:00 (Friday 1.00)
Year 1 and 2	8.40	3:10 (Friday 1.10)
Year 3 and 4	8.50	3.20 (Friday 1.20)
Year 5 and 6	9.00	3.30 (Friday 1.30)

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If you have children across different year groups and this causes difficulties, please contact a member of the leadership team.

Please phone the school office if you require contact details for Alpha Club.

We would like to take this opportunity to remind you that our school has remained open throughout this pandemic, staff have received training and we have developed well-rehearsed risk assessments and procedures. We will be here to support all children to return on Thursday and ensure they receive their full educational entitlement.

We look forward to seeing you then. If you have questions, just give the school office a ring and a member of the team will get back to you at the earliest convenience.

Kind Regards

Zoe Crosland

Helen Robinson

Head of School

Head of School