

Horn Park School

Alnwick Road, Lee, London, SE12 9BT

Tel: 020 8857 5003 Fax: 020 8851 5317

Email: hpcontact@hornpark.compassps.uk

Website: www.hornpark.greenwich.sch.uk



Executive Head Teacher: Michelle Bernard

Head of School: Zoe Crosland

16th July 2020

Arrangements for September Opening

Dear Parents/ Carers,

We wanted to take this opportunity to thank you for all of your support over what has been a challenging few months for so many of us. It has been a pleasure to see so many children who have been able to come into school over the past weeks and we thank you for working with us to make this possible. We speak on behalf of all the staff when we say how thrilled we are that all children will be able to return to school in September. We cannot wait to see you all!

In order to ensure that the return of all children is managed safely and effectively, we would like to confirm some of the measures that will continue to be in place in September at the start and end of the school day.

Upon entry to the school, please ensure the following:

- Children enter the school via the main entrance or the back gate.
- If entering via the main entrance, please exit via the car park (this will be signposted).
- If entering/ exiting via the back gate, please be mindful of others waiting
- If children are accompanied by an adult, only **one** adult may enter the playground.
- Once in the playground, parents/carers of children must observe social distancing guidelines and remain at least 1 metre apart.
- No parents to enter the school building unless pre-arranged.
- Although we would love nothing more than to chat to everyone upon entry to the playground, we need to ensure there are as few people in one space as possible so we ask, where possible, messages are delivered via phone call or e-mail.
- If you would like to meet a member of the team about a school related issue then please ring the school office who will confirm your appointment.
- Please ensure when picking children up, you observe social distancing guidelines with other parents.
- Children do not bring mobile phones to school as we do not have a safe place to store them.

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Upon return to school, please also ensure your child:

- Has their own water bottle. They will be able to refill this throughout the day
- Wears school uniform.
- Brings their own P.E. kit on the day required. Your class teacher will share this information with you.
- Returns any reading books that have been borrowed.

Please also see below a reminder of the staggered start and end times of the school day for September:

Year group	Start time	End time
Nursery – am	8.30	11.30
Nursery – pm	12.30	3.30
Nursery 30 Hours	8:30	3:30
Reception	8.30	3:00 (Friday 1.00)
Year 1 and 2	8.40	3:10 (Friday 1.10)
Year 3 and 4	8.50	3.20 (Friday 1.20)
Year 5 and 6	9.00	3.30 (Friday 1.30)

It really is important that all children and families adhere to these timings in order for us to maintain social distancing measures. We thank you for your continued support with this and other measures in place and look forward to seeing you all in September.

Have a lovely Summer break!

Kind Regards,

Miss Crosland

Head of School